

TOWN BOARD DISCUSSION AGENDA
MARCH 17, 2015

1. Monthly Cash Summary
2. Town Board approval of the list of individuals receiving credit for participation in the 2014 Active Volunteer Ambulance Workers Service Awards Program (LOSAP) submitted by the various ambulance services companies within the Town of Islip
3. Authorization for the Supervisor to execute the final one year extension Agreement with Albrecht, Viggiano, Zureck & Co., P.C., for Auditing and Accounting Services to the Town of Islip
4. Option Year Resolutions
5. Bid Awards
6. Town Board authorization to secure and clean up various properties in the Town of Islip
7. Town Board approval for the Islip Growers Market to be held on Saturday mornings from May 16, 2015 to November 21, 2015 at the Islip Town Hall parking lot
8. Acceptance of a permanent drainage easement from James Mitchell Properties Inc. for property at 208 South Fehr Way in Bay Shore
9. Authorization for the Supervisor to amend and execute the change order to Nelson & Pope Surveyors and Engineers for additional survey, drainage design and changes to the construction plan for the Orowoc Creek Culvert Improvements project
10. Town Board acceptance of a donation for a sign from the Lake Ronkonkoma Heritage Association to be placed at the Town of Islip Ronkonkoma Recreation Center
11. Town Board approval to offer refreshments to volunteers at Town sponsored functions for those who provide direct services to residents

12. Authorization for the Supervisor to accept grant-in-aid funding from the New York State Office for the Aging for the purpose of providing art classes to senior citizen residents of the Town of Islip
13. Authorization for the Supervisor to apply for and accept funding from the Suffolk County Office for Aging for the purpose of providing Expanded-In-Home Services for the Elderly Program (EISEP)/Housekeeper Chore Program to senior citizen residents of the Town of Islip
14. Authorization for the Supervisor to sign any and execute any and all necessary permit applications and other required documentation from the regulatory agencies to allow the repair and renovation of the West Islip Marina
15. Authorization for the Town Clerk to advertise for a Public Hearing to consider amending the Town of Islip Uniform Traffic Code
16. Authorization for the Supervisor to enter into a contract with DiGiovanna Brothers Landscaping for a term of one year for 2015 Baytowne Village Landscape Maintenance
17. Special Events
18. Town Board adoption of the written procedure entitled “Zero Tolerance Policy”
19. Authorization for the Supervisor to execute a lease amendment whereby John P. Cowie shall be added as an additional named Tenant in the lease between the Town of Islip and Gail Calfa and Colleen Calfa Cowie
20. Authorization for the Supervisor to execute an amendment to the Lease whereby Kimberly A. Gremler and Jarret B. Gremler shall be added as named Tenants in the lease between Charles Gremler II and the Town of Islip
21. Authorization for the Town Clerk to advertise for a Public Hearing on the transfer of 3 Pine Street in Central Islip under the Rent With Option Affordable Housing Program

22. Authorization for the Supervisor to enter into a Professional Services Agreement with Nelson, Pope and Voorhis, LLC to conduct a Phase I Environmental Site Assessment of the property located at 0 Railroad Avenue in Sayville
23. Authorization for the Supervisor to extend the Professional Services Agreement with Todd Shapiro to assist the Town of Islip Office of Communications and Media Relations for a term of (3) three months

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Monthly Cash Summary

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

"SUPPRACT"

03-Mar-15

**TOWN OF ISLIP
MONTHLY CASH SUMMARY
REPORT TO THE SUPERVISOR
JANUARY 31, 2015**

BANK

BOOK

CONSOLIDATED ACCOUNT	FUND CODE	BANK #	BALANCE END OF MONTH	O/S CHECKS	NET ADJUSTMENTS	ADJUSTED BALANCE	BALANCE END OF MONTH	NET ADJUSTMENTS	ADJUSTED BALANCE
BANK BALANCE			7,984,054.69	(4,484,651.71)	569,051.06	4,068,454.04			
REPURCHASE AGREE			0.00			0.00			
GENERAL	A	5					47,812,673.21	0.00	47,812,673.21
T. O. V.	B	82					7,359,419.16	0.00	7,359,419.16
JOINT GARBAGE	J	40					118,395.36	0.00	118,395.36
BRENT WTR EXT20	P03	24					510.59	0.00	510.59
SELF INSURANCE	CS01	51					2,989,375.64	0.00	2,989,375.64
WORKERS COMP	CS02	66					9,260,583.63	0.00	9,260,583.63
MAC ARTHUR AIRPORT	CT	25					(2,244,366.92)	0.00	(2,244,366.92)
HWY. #2	DB	53					12,672,011.85	0.00	12,672,011.85
BS/BWTRS AMBLNCE	SA01	78					851,031.43	0.00	851,031.43
BRENT AMBULANCE	SA02	70					1,098,841.18	0.00	1,098,841.18
C. I. AMBULANCE	SA03	71					668,028.18	0.00	668,028.18
ISLIP AMBULANCE	SA04	75					675,347.15	0.00	675,347.15
SAYVILLE AMBLNC	SA05	78					1,215,706.46	0.00	1,215,706.46
BAY SHORE FIRE	SF01	16					1,095,403.91	0.00	1,095,403.91
FIRE ISL. FIRE	SF02	15					196,071.74	0.00	196,071.74
SEAVIEW FIRE	SF03	14					245,916.61	0.00	245,916.61
ATLANTIQUE FIRE	SF04	13					67,994.36	0.00	67,994.36
SPEC LIGHTS	SL	19					8,319,350.65	0.00	8,319,350.65
OCONEE ST. LIGHT	SL02	L2					5,692.07	0.00	5,692.07
FAIR HARB DOCK	SM	27					119,794.64	0.00	119,794.64
TOTAL PAGE 1			7,984,054.69	(4,484,651.71)	569,051.06	4,068,454.04	92,527,780.90	0.00	92,527,780.90

"SUPPRACT"

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BALANCE FORWARDED FROM PAGE 1			7,984,054.69	(4,484,651.71)	569,051.06	4,068,454.04	92,527,780.90	0.00	92,527,780.90
F. H. DUNEWOOD	SM01	37					186,161.57	0.00	186,161.57
KJSMET STREET IMPROV	SM02	6					403,087.46	0.00	403,087.46
BAY TOWNE	SM03	7					22,086.22	0.00	22,086.22
BAY TOWNE SNOW	SM04	8					21,152.29	0.00	21,152.29
CORNELIUS EST E.C.D	SM05	34					167,592.21	0.00	167,592.21
LONLEYVILLE EROS.	SM06	M6					169,248.58	0.00	169,248.58
F H EROSION	SM07	38					363,655.95	0.00	363,655.95
FEHR WAY	SM08	M8					18,923.64	0.00	18,923.64
B.S. BUSINESS	SM09	M9					64,769.10	0.00	64,769.10
ATLANT. EROSION	SM10	M0					127,467.25	0.00	127,467.25
DUNEWOOD EROS.	SM11	M1					224,110.71	0.00	224,110.71
SEAVIEW EROSION	SM12	M2					532,409.84	0.00	532,409.84
KJSMET EROSION	SM13	M3					271,879.02	0.00	271,879.02
ROBINS REST EROSION	SM14	M4					18,148.11	0.00	18,148.11
LIFEGUARD	SP02	65					642,031.81	0.00	642,031.81
REFUSE/GARBAGE	SR	43					34,623,213.84	0.00	34,623,213.84
BRENT WTR DIST	SW01	54					4,289,938.15	0.00	4,289,938.15
FAIR HARB WTR	SW02	32					137,198.73	0.00	137,198.73
I D. A.	YD	Y9					3,972,267.97	0.00	3,972,267.97
ECD CORP	YE						94,826.59	0.00	94,826.59
FOREIGN TRADE	ZF01	1					774,677.35	0.00	774,677.35
RESOURCE COLLEC	ZR01	4					8,193,961.15	0.00	8,193,961.15
RESOURCE RECOV	ZR02	2					50,382,244.62	0.00	50,382,244.62
RES REC MRRF	ZR03	Z3					46,721.35	0.00	46,721.35
COMM. RECREATION	T01	60					6,885.78	0.00	6,885.78
COMM. L.I.M.A.	T02	61					0.00	0.00	0.00
TOTAL THIS PAGE			7,984,054.69	(4,484,651.71)	569,051.06	4,068,454.04	198,282,440.19	0.00	198,282,440.19

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BALANCE FORWARDED FROM PAGE 2			7,984,054.69	(4,484,651.71)	569,051.06	4,068,454.04	198,282,440.19	0.00	198,282,440.19
COMM. PHD	T05	62					966,291.73	0.00	966,291.73
ACCESS PEDEST. SIGNAL	T07	57					0.00	0.00	0.00
COMM. HUM.RES.	T08	58					50,514.02	0.00	50,514.02
COMPTROLLER	T09	59					3,826,441.72	0.00	3,826,441.72
C.B.S.	T34	52					920,076.10	0.00	920,076.10
GROUP HEALTH	T42	42					0.00	0.00	0.00
UNNUM - TERM	T43						2,782.04	0.00	2,782.04
UNNUM - WHOLE LIFE	T44						1,652.59	0.00	1,652.59
GARN & MISC	T45	45					0.00	0.00	0.00
SAVING BONDS	T46	46					1,059.34	0.00	1,059.34
RETIREMENT (COMP)	T47	87					0.00	0.00	0.00
RETIREMENT	T48	68					117,196.31	0.00	117,196.31
BINGO	T67	49					0.00	0.00	0.00
FIRE DIST	T74	18					0.00	0.00	0.00
SCHOOL DIST	T80	55					0.00	0.00	0.00
GRANT PROGRAMS	T92	9					0.00	0.00	0.00
TRANSFER COLUMN	CITIBANK						0.00	(200,100,000.00)	(200,100,000.00)
TRANSFER COLUMN	JPMORGAN CHASE						0.00	0.00	0.00
CITIBANK- CONSOL			7,984,054.69	(4,484,651.71)	569,051.06	4,068,454.04	204,168,454.04	(200,100,000.00)	4,068,454.04
INVESTMENT C.D.			0.00			0.00	0.00		0.00
TOTAL CONSOLIDATED			7,984,054.69	(4,484,651.71)	569,051.06	4,068,454.04	204,168,454.04	(200,100,000.00)	4,068,454.04

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BANK BALANCE			2,780,717.95	0.00	0.00	2,780,717.95	2,008,887.27	0.00	2,008,887.27
TOWN WATER	SW	20							
HOLB WTR EXT	SW03	31					11,186.73	0.00	11,186.73
HOLB WTR	SW04	28					89,037.59	0.00	89,037.59
C. I. WATER	SW05	28					46,910.90	0.00	46,910.90
VIC FARMS WTR	SW06	29					31,419.85	0.00	31,419.85
HAWTHORNE WTR	SW07	22					6,471.42	0.00	6,471.42
CENTRL AVE WTR	SW08	23					0.00	0.00	0.00
BRENT WTR EXT28	SW09	17					1,441.19	0.00	1,441.19
RONKONKOMA WTR	SW10	21					12,089.10	0.00	12,089.10
POND RD WATER	SW11	88					43,273.72	0.00	43,273.72
NO. B. S. WTR	SW12	89					83,898.49	0.00	83,898.49
NO B.S.WTR EXT1	SW13	91					42,944.28	0.00	42,944.28
PINE AIRE WTR	SW14	92					20,320.21	0.00	20,320.21
T.O.I.WTR SUPPLY	SW15	69					303,826.42	0.00	303,826.42
C.I. TECH. WATER	SW16	50					79,010.78	0.00	79,010.78
TDBANK- WATER DIST			2,780,717.95	0.00	0.00	2,780,717.95	2,780,717.95	0.00	2,780,717.95

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MISCELLANEOUS BANK ACCOUNTS									
C D A BLOCK CITIBANK	CD	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C D A HOME PROG CITIBANK	CD	90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C D A HOPWA CITIBANK	CD	30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CERT CKS JPMORGAN/CHASE	T35	35	547,318.68	0.00	0.00	547,318.68	547,318.68	0.00	547,318.68
PARKS RESERVE JPMORGAN/CHASE	T86	56	85,015.14	0.00	0.00	85,015.14	85,015.14	0.00	85,015.14
CAPITAL JPMORGAN/CHASE	H	85	25,116,388.72	0.00	11,800.32	25,128,189.04	25,128,189.04	0.00	25,128,189.04
CONS. FACILITY CHARGE CAPITAL ONE	CFC	F7	622,593.82	0.00	0.00	622,593.82	622,593.82	0.00	622,593.82
FED FORFEIT PROP CAPITAL ONE	FFP	F6	90,792.76	0.00	0.00	90,792.76	90,792.76	0.00	90,792.76
PASS FAC CHRGE CAPITAL ONE	PFC	F5	6,497,997.61	0.00	0.00	6,497,997.61	6,497,997.61	0.00	6,497,997.61
CAPITAL WIRE TRANSFER JPMORGAN/CHASE	T34	80	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE TRANSFER-MMK CITIBANK	T34	12	200,165,615.97	0.00	(65,615.97)	200,100,000.00	0.00	200,100,000.00	200,100,000.00
REVENUE TRANSFER-MMK CAPITAL ONE			0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE TRANSFER-MMK JPMORGAN CHASE			1,463.19	0.00	(1,463.19)	0.00	0.00	0.00	0.00
WIRE TRANSFER ACCT CITIBANK	T36	11	43,572.91	0.00	(43,572.91)	0.00	0.00	0.00	0.00
HIDDEN POND PARK CAPITAL ONE	T37	41	10,279.25	0.00	0.00	10,279.25	10,279.25	0.00	10,279.25
FAA LAND SALE-LIMA HSBC	CT		1,928,749.84	0.00	0.00	1,928,749.84	1,928,749.84	0.00	1,928,749.84
IDA GILLET JPMORGAN/CHASE	T95	95	2,359.56	0.00	0.00	2,359.56	2,359.56	0.00	2,359.56
PAYROLL JPMORGAN/CHASE	T10	67	389,325.70	(120,041.87)	(269,283.83)	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS			235,501,473.15	(120,041.87)	(368,135.58)	235,013,295.70	34,913,295.70	200,100,000.00	235,013,295.70

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CASH BOND AS SECURITIES									
BANK OF NY	T34	30	0.00	0.00		0.00	0.00		0.00
CAPITAL ONE	T34	33	720,000.00	0.00		720,000.00	720,000.00		720,000.00
S.C. NATIONAL	T34	38	0.00	0.00		0.00	0.00		0.00
BANK OF AMERICA	T34	39	0.00	0.00		0.00	0.00		0.00
JPMORGAN/CHASE	T34	48	0.00	0.00		0.00	0.00		0.00
TD BANK	T34	86	825,000.00	0.00		825,000.00	825,000.00		825,000.00
CITIBANK	T34	96	0.00	0.00		0.00	0.00		0.00
NY COMMERCIAL	T34	77	0.00	0.00		0.00	0.00		0.00
SUB TOTAL CASH BONDS			1,545,000.00	0.00	0.00	1,545,000.00	1,545,000.00	0.00	1,545,000.00
ADD CITIBANK CONSOL #52			920,076.10	0.00	0.00	920,076.10	920,076.10	0.00	920,076.10
ADJ TOTAL CASH BONDS			2,465,076.10	0.00	0.00	2,465,076.10	2,465,076.10	0.00	2,465,076.10
TOTAL CASH ON HAND:									
TOTAL CONSOLIDATED			7,984,054.69	(4,484,651.71)	569,051.06	4,068,454.04	204,168,454.04	(200,100,000.00)	4,068,454.04
WATER & MISC. ACCOUNTS			238,282,191.10	(120,041.87)	(368,135.58)	237,794,013.65	37,694,013.65	200,100,000.00	237,794,013.65
CASH BONDS FOR SECURITY			1,545,000.00	0.00	0.00	1,545,000.00	1,545,000.00	0.00	1,545,000.00
TOTAL			247,811,245.79	(4,604,693.58)	200,915.48	243,407,467.69	243,407,467.69	0.00	243,407,467.69

RESPECTFULLY SUBMITTED:



JOSEPH LUDWIG, COMPTROLLER

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval of the list of individuals receiving credit for participation in the 2014 Active Volunteer Ambulance Workers Service Awards Program (LOSAP) submitted by the various ambulance services companies within the Town of Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

Town of Islip

Sponsor's Memorandum for Town Board Resolution

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Request for Town Board to approve by resolution the eligible participants for the 2014 Active Volunteer Ambulance Workers Service Award Program (LOSAP) as directed by the State Comptroller's Program Administrator.

Specify Where Applicable:

1. Entity or individual benefitted by resolution:
Eligible Volunteer Ambulance Workers

2. Site or Location effected by resolution:
Various Ambulance Districts

3. Cost: \$ 240.00 per eligible volunteer

4. Budget Line: Various Ambulance Districts

5. Amount and source of outside funding:
N/A

Environmental Impact: Is this action subject to a SEQR environmental review ?

☐

Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

☒

No under Section II, Sub. _____, Number _____ of the Town of Islip 617 Check List, no environmental review is required

Signature of Commissioner/Department Head Sponsor:

Date:

2/25/15

WHEREAS, the Town Board of the Town of Islip acts as the Commissioners for the five (5) Ambulance Districts located within the Town, and;

WHEREAS, these Ambulance Districts contract with the various Ambulance Corps to provide ambulance services, and;

WHEREAS, the residents of these Ambulance Districts have previously approved by referendum the establishment of a Service Awards Program, and;

WHEREAS, it is necessary for the Town Board to approve the list of individuals participating in the program to certify the 2014 Service Credits earned.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby approves, pursuant to the requirements of the Service Award Program (LOSAP), the list of individuals submitted by the five (5) Ambulance Corps for participation in the 2014 Service Awards Program (LOSAP) as submitted to the Comptroller; and be it

FURTHER RESOLVED, that the Comptroller be and hereby is authorized to perform any and all acts necessary to effectuate the policies and purposes of the LOSAP Program.

Upon a vote being taken, the result was:

2014 AMBULANCE COMPANY SERVICE CERTIFICATION FORM

SERVICE AWARD PROGRAM

Town of Islip

Bayshore-Brightwaters Rescue Ambulance

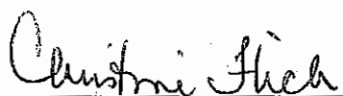
Deadline: 2/1/2015

Instructions

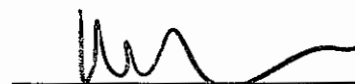
New York State General Municipal Law requires that the list of members of the Ambulance Company indicating those who earned a year of service credit during 2014, those that did not earn a year of credit in 2014, those who were granted prior service credit (years of service credit earned prior to the program's effective date) in 2014, and those who waived participation must be certified under oath by the President, Secretary and Chief (or comparable officers). Once complete, the 2014 Data Request Package should be sent to the Town of Islip for approval.

Certification

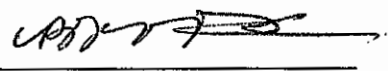
We certify under oath the attached is a list that includes all 2014 Active Members of the Ambulance Company and indicates the points earned by each volunteer in accordance with the Service Award Program Point System which will be used to determine who will be credited with a year of service for calendar 2014. We also certify that the years of prior service credit shown was earned during 2014 by Active Members of the Ambulance Company, and has been prepared in accordance with the provisions of the Service Award Program.



Ambulance Co. President



Ambulance Co. Secretary
B.O.D.



Ambulance Co. Chief 32

1/29/15

Date Signed

1/29/15

Date Signed

1/29/15

Date Signed

BAY SHORE - BRIGHTWATERS RESCUE AMBULANCE, INC.

A VOLUNTEER RESCUE AND AMBULANCE ORGANIZATION

Phone: 631-666-5600

Fax: 631-666-0266

Website: bsbra.org

EST.



1958

911 Aletta Place
Bay Shore, New York 11706

2014 MEMBERS EARNING 50 POINTS

Burke, Larry
Badilla, Joseph
Cameron, Steven
Cooper, Amy
Dalba, Brian
DeQuatro, Dana
Dufour, Bryan
Fisch, Noah
Flick, Christine
Frisina, Joseph
Froehlich, Bill
Frost, Patrick
Garcia, Anthony
Gazzo, Schuyler
Greenwood, Winifred
Guszack, Gerald
Haber, Stanley
Haubrich, Elizabeth
Haynes, Karyn
Herrington, Tania
Hughes, Laurie
Ivans, Amanda
Johnson, Karen
Kelbick, Jared
Klein, Nora
Kloppis, Peter
Kunz, April
Kwok, Joe
Kwok, David
Lagala, Dana

Lopez, Kim
Lutz, Bill
Maiforth, Holly
Martinez, John
McCann, Chris
Mercado, Tina
Messing, John
Mileski, John
Mongan, Emily
Mullin, Alex
Murphy, Brandon
Nelson, James
Ortiz, Bryant
Panza, Elizabeth
Paoletti, Kerri
Papadimitropoulos, Andrew
Pellman-Isaacs, Aaron
Preisinger, Tim
Rodriguez, Felix
Rollero, Daniel
Seymour, Anthony
Sgambati, Angela
Simone, Frank
Smith, Raymi
Stevens, Brian
Trivino, Edward
Weis, Victoria
Weissert, Nicole
Wojcik, Victoria

2014 AMBULANCE COMPANY SERVICE CERTIFICATION FORM

SERVICE AWARD PROGRAM

Town of Islip

Exchange Ambulance Corporation of the Islips

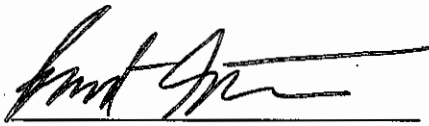
Deadline: 2/1/2015

Instructions

New York State General Municipal Law requires that the list of members of the Ambulance Company indicating those who earned a year of service credit during 2014, those that did not earn a year of credit in 2014, those who were granted prior service credit (years of service credit earned prior to the program's effective date) in 2014, and those who waived participation must be certified under oath by the President, Secretary and Chief (or comparable officers). Once complete, the 2014 Data Request Package should be sent to the Town of Islip for approval.

Certification

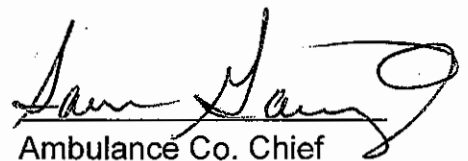
We certify under oath the attached is a list that includes all 2014 Active Members of the Ambulance Company and indicates the points earned by each volunteer in accordance with the Service Award Program Point System which will be used to determine who will be credited with a year of service for calendar 2014. We also certify that the years of prior service credit shown was earned during 2014 by Active Members of the Ambulance Company, and has been prepared in accordance with the provisions of the Service Award Program.



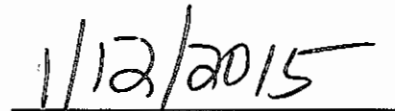
Ambulance Co. President



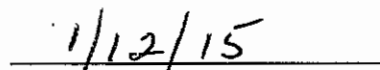
Ambulance Co. Secretary



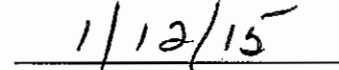
Ambulance Co. Chief



Date Signed



Date Signed



Date Signed

EXCHANGE AMBULANCE CORPORATION OF THE ISLIPS

2014 ELIGIBLE PARTICIPANTS (LOSAP)

VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM

<u>Last Name</u>	<u>First Name</u>	<u>M.I.</u>
Anderson	Leigh	
Ashe	Paula	
Bair	Thomas	
Beattie	Vivian	M.
Benincasa	Kristin	
Boland	Barbara	
Bouse	Susan	J.
Brown	Christian	
Bryne	John	
Cacciatore	Joseph	
Canaan	Stephanie	
Cantore	Jessica	L.
Crosby	Scott	R.
D'Agostino	Tyler	
Dara	Phil	
DeCanio	Gregory	A.
Delgado	Betty	
DeLuca	Emma	
DeLuca, Sr.	Joseph	
DiMaggio	Teresa	
DiSanto	Carrie Ann	
Finger	Debra	
Firreno	Steffanie	
Fleischer	Howard	L.
Gangi	Samuel	J.
Hallgren	Stephanie	
Hlavac	Caroline	
Hovestadt	Gina	
Inghingolo	Debra	A.
Jaycox	James	
Kleiber	Robert	
Kopsky	Alexandra	

EXCHANGE AMBULANCE CORPORATION OF THE ISLIPS

2014 ELIGIBLE PARTICIPANTS (LOSAP)

VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM

<u>Last Name</u>	<u>First Name</u>	<u>M.I.</u>
Mazzamuto	Danielle	A.
McLaughlin	Katherine	
McLaughlin	Teresa	A.
Melio	Susan	
Menken	Allison	
O'Brien	Cathy	
O'Halloran	Joseph	D.
Omland	Kelly	
O'Reilly	Thomas	
Pfister	Henry	
Pizzo	Vicki	
Prosek	Bryan	M.
Prosek	Keith	W.
Riley	Krysti	
Rofrano	Thomas	
Rossano	Matthew	
Schwartzberg	Lee	
Sforza	Samantha	
Stadelman	Robert	E.
Stone	Robert	
Tadlock	Bryan	
Terranova	Melvin	
Thomas	Erin	
Weisz	Ryan	
Winter	Andrea	

2014 AMBULANCE COMPANY SERVICE CERTIFICATION FORM

SERVICE AWARD PROGRAM

Town of Islip

Central Islip-Hauppauge Volunteer Ambulance

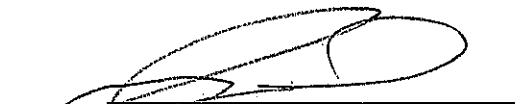
Deadline: 2/1/2015

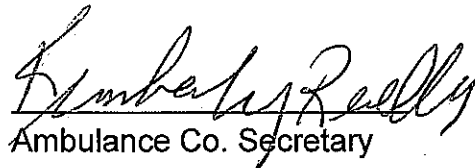
Instructions

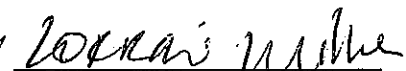
New York State General Municipal Law requires that the list of members of the Ambulance Company indicating those who earned a year of service credit during 2014, those that did not earn a year of credit in 2014, those who were granted prior service credit (years of service credit earned prior to the program's effective date) in 2014, and those who waived participation must be certified under oath by the President, Secretary and Chief (or comparable officers). Once complete, the 2014 Data Request Package should be sent to the Town of Islip for approval.

Certification

We certify under oath the attached is a list that includes all 2014 Active Members of the Ambulance Company and indicates the points earned by each volunteer in accordance with the Service Award Program Point System which will be used to determine who will be credited with a year of service for calendar 2014. We also certify that the years of prior service credit shown was earned during 2014 by Active Members of the Ambulance Company, and has been prepared in accordance with the provisions of the Service Award Program.


Ambulance Co. President


Ambulance Co. Secretary


Ambulance Co. Chief

1/31/15
Date Signed

1/31/15
Date Signed

1/31/15
Date Signed

CENTRAL ISLIP-HAUPPAUGE VOLUNTEER AMBULANCE CORP.

2014 ELIGIBLE PARTICIPANTS (LOSAP)

VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM

<u>Last Name</u>	<u>First Name</u>	<u>M.I.</u>
Beuttenmuller	Kyle	
Bonilla	Elizabeth	
Bracco	Alexa	
Cotrell	Alexander	
Crosby	Lauren	
Cruz	Christian	
Gang	Leonard	
Garcia	Rene	
Grimes	James	M.
Hartman	Vincent	
Herer	Julia	
Koroneos	Nicholas	
Kreuzburg	Laurie	A.
Kriklava	Danielle	
Leibel	Shaun	
Loreda	Derick	
Maloney	Daryl	
Martinez	John	
Matteo	Steven	
Meyer	Jennifer	
Miller	Lorraine	E.
Pisano	Alexis	
Proscia	Anthony	J.
Rappa	Anthony	
Reilly	Kimberly	A.
Teague	David	C.
Teaney	Michael	R.
Tiletnick	Melissa	

2014 AMBULANCE COMPANY SERVICE CERTIFICATION FORM

SERVICE AWARD PROGRAM

Town of Islip

Brentwood Legion Ambulance Service, Inc.

Deadline: 2/1/2015

Instructions

New York State General Municipal Law requires that the list of members of the Ambulance Company indicating those who earned a year of service credit during 2014, those that did not earn a year of credit in 2014, those who were granted prior service credit (years of service credit earned prior to the program's effective date) in 2014, and those who waived participation must be certified under oath by the President, Secretary and Chief (or comparable officers). Once complete, the 2014 Data Request Package should be sent to the Town of Islip for approval.

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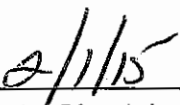
Ambulance Co. President



Ambulance Co. Secretary



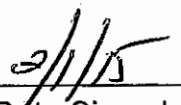
Ambulance Co. Chief



Date Signed



Date Signed



Date Signed

BRENTWOOD LEGION AMBULANCE SERVICE, INC.

2014 ELIGIBLE PARTICIPANTS (LOSAP)

VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM

<u>Last Name</u>	<u>First Name</u>	<u>M.I.</u>
Artusa	Carmela	
Benitez	Claudia	
Brady	Kathleen	
Cohen	Benjamin	K.
De Cotis	John	
Dimayuga	Raphael	
Eslis	Christoper	D.
Falco	Marlene	A.
Hagemeyer	Ginamarie	
Hagstrom	Garry	R.
Hansen	Christine	J.
Happle	Lianna	
Harris	Joanne	K.
Higley, Jr.	Michael	
Kornahrens	Joseph	
Main IV	John	
Manzolina	Nicholas	A.
Martinez	Francisco	
Martinez	James	E.
Matus	Scott	R.
Matute	Leswin	O.
Mayo	Raymond	
Mejia	Emilio	
Mone	Brendan	
Mui	Gene	Y.
Navarro	Nadine	E.
Navarrete	Carolyn	
Noriega	Christian	
Noriega	Jason	D.
Ortiz	Erica	M.
Otero	Candice	
Paredes	Lindsey	
Placide	Enock	M.
Porter	John	C.
Purcell	Edward	

BRENTWOOD LEGION AMBULANCE SERVICE, INC.

2014 ELIGIBLE PARTICIPANTS (LOSAP)

VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM

<u>Last Name</u>	<u>First Name</u>	<u>M.I.</u>
Quick	Christine	M.
Raudies	Candice	
Rodriguez	Lenska	
Smith	Michael	J.
Sorg	Deborah	
Soto	Andres	
Stefanello	Robert	A.
Stagnitta	Laura	
Torres	Brunilda	
Verzino	Michael	
Viskovich	Andrew	
Wagner	Grace	
Ward	Lashanna	
Wong	Joseph	
Zawalich	Steven	E.

2014 AMBULANCE COMPANY SERVICE CERTIFICATION FORM

SERVICE AWARD PROGRAM

Town of Islip
Community Ambulance Company (Sayville)


Deadline: 2/1/2015

Instructions


New York State General Municipal Law requires that the list of members of the Ambulance Company indicating those who earned a year of service credit during 2014, those that did not earn a year of credit in 2014, those who were granted prior service credit (years of service credit earned prior to the program's effective date) in 2014, and those who waived participation must be certified under oath by the President, Secretary and Chief (or comparable officers). Once complete, the 2014 Data Request Package should be sent to the Town of Islip for approval.

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Ambulance Co. President


Ambulance Co. Secretary


Ambulance Co. Chief


Date Signed


Date Signed


Date Signed

COMMUNITY AMBULANCE COMPANY, INC. (SAYVILLE)

2014 ELIGIBLE PARTICIPANTS (LOSAP)

VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM

<u>Last Name</u>	<u>First Name</u>	<u>M.I.</u>
Ahlschlager	Diana	M.
Atkinson	Jamie	L.
Barnes	Christopher	J.
Bolliger	Paul	J.
Check	Andrew	S.
Christensen, Jr.	Rupert	
Clinton	Matthew	
Dargis	Kelsey	
DeMott	Eugene	
Dier	Alicia	
Dieumegard, Jr.	Alfred	
Drake	Nicole	
Elie	Allison	T.
Farrell	Eric	A.
Felton	Nicolas	
Ferrara	Michael	J.
Ferrara	Nicole	A.
Golub	Stephanie	R.
Gonzales	Christopher	J.
Gozaloff	Timothy	J.
Guida	Dominic	
Haber	Vicki	
Hartmann	Jennifer	
Hawthorne	Andrien	
Henig	Marc	
Hester	Donald	J.
Huthoefer	Crystal	
Isolano	Andrew	
Keller	Craig	
Kelly	Christina	L.
Kelly, Jr.	Dennis	P.
Kelly III	Dennis	
Kennedy	Janice	S.
Kennedy	Michael	C.
Kennedy	Michael	P.

COMMUNITY AMBULANCE COMPANY, INC. (SAYVILLE)

2014 ELIGIBLE PARTICIPANTS (LOSAP)

VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM

<u>Last Name</u>	<u>First Name</u>	<u>M.I.</u>
Klahn	Mark	
Klassert	Christine	
Klassert	Paul	
Knussman	Brian	
Latkovic	John Philip	
LoGuirato	Jessica	
LoPreto	Christopher	M.
LoPreto	Laura	M.
MacDonell	James	D.
MacDonell	Marc	
Maddox	Richard	C.
Manfredonia	Patricia	A.
Mazzo	Lisa	
Mevo	Victor	
McGarr	Megan	
Montalbine	Thomas	
Nicholason	Daniel	A.
Norton	William	B.
O'Connell	Terri	
Oley	Corin	
O'Neill	Peter	
O'Shaughnessy	David	
O'Sullivan	Shawn	
Panetta	Therese	M.
Patel	Palak	S.
Poulos	Betty	J.
Powers	Laura Lynn	
Profit	Kyle	
Redding	Sarah	
Redding	Steven	D.
Redding	Travis	C.
Sayres	Jacqueline	
Scheck	Karen	N.
Schreiber	Frederick	W.
Sementilli	Vito	

COMMUNITY AMBULANCE COMPANY, INC. (SAYVILLE)

2014 ELIGIBLE PARTICIPANTS (LOSAP)

VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM

<u>Last Name</u>	<u>First Name</u>	<u>M.I.</u>
Semmig	Heidelind	M.
Sinisi	Lisa	A.
Swensen	Katherine	
Taylor	Timothy	
Ulinski	Agnieszka	Z.
Votino	Shawn	
Wagner	Christopher	W.
Wallace	Lauren	
Webber	Paul	S.
White	Elizabeth	
White	Joseph	
White	Valerie	
Young	Thomas	J.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute the final one year extension with Albrecht, Viggiano, Zureck & Co., P.C., for Auditing and Accounting Services to the Town of Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution to extend contract with the Town's auditors (Albrecht, Viggiano, Zureck & Co.) to perform the audit for the year ended December 31, 2014. Audit includes the Basic Financial Statement (required by General Municipal Law), Single Audit (required by the Federal Government) and State DOT Report (required by NYS). Additional reports include an Audit for the Receiver of Taxes for the year ending September 30, 2015 as well as the agreed upon procedures report for compliance with DEC for year ending December 31, 2014. Fee has been held the same as 2011.

SPECIFY WHERE APPLICABLE:

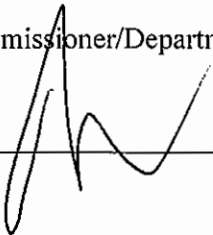
1. **Entity or individual benefitted by resolution:** Town of Islip
2. **Site or location effected by resolution:** Town wide
3. **Cost:** Not to exceed \$358,600
4. **Budget Line:** A.1670.45050
5. **Amount and source of outside funding:** None

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A., Number ____ of Town of Islip 617 Check List, an environmental review is required.

___X___ No under Section II, Sub. ___, Number ____ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor.



Date

2/27/15

March 17, 2015

WHEREAS, on May 27, 2009, after an extensive RFP process, the Town Board authorized the Supervisor to enter into an agreement with Albrecht, Viggiano, Zureck & Co., P.C. to provide auditing services to the Town of Islip, and;

WHEREAS, the current contract expired upon completion of the audit for the year ended December 31, 2012, and;

WHEREAS, Albrecht, Viggiano, Zureck & Co., P.C. has provided exceptional technical guidance and support to the Town, and;

WHEREAS, it is desirous of the Town of Islip to continue using Albrecht, Viggiano, Zureck & Co., P.C. as the Town's auditors to perform the audit of the Town for the year ended December 31, 2014.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute the final one year extension with Albrecht, Viggiano, Zureck & Co., P.C., by mutual written consent for Auditing and Accounting Services for an amount not to exceed the sum of THREE HUNDRED-FIFTY EIGHT THOUSAND SIX HUNDRED AND NO/100 (\$358,600), to be charged to Operating Budget lines A-1670.45050.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Option Year Resolutions

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Barbara Maltese

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

OPTION YEAR RESOLUTIONS
MARCH 17, 2015

- | | | |
|----|---|---------------------------------------|
| 1. | ACCUBRINE AUTOMATIC BRINE MAKER
SERVICE & REPAIR | -Long Island
Sanitation Equip. Co. |
| 2. | RUBBISH CONTAINERS | -Wasteup. |
| 3. | 4' SNOW FENCE | -East Islip Lumber |

NO: 1 ACCUBRINE AUTOMATIC BRINE MAKER SERVICE & REPAIR

VENDOR: Long Island Sanitation Equipment Co.

OPTION: First one (1) year period

ANTICIPATED EXPENDITURE: \$15,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To maintain the brine maker which produces
brine that is used for ice/snow removal.

NO: 2 RUBBISH CONTAINERS

VENDOR: Wastequip

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$14,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Rubbish containers are placed throughout the
Town facilities.

NO: 3 4' SNOW FENCE

VENDOR: East Islip Lumber

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Fence is used for snow control and barrier beach protection.

NO: 1 ACCUBRINE AUTOMATIC BRINE MAKER SERVICE & REPAIR

VENDOR: Long Island Sanitation Equipment Co.

OPTION: First one (1) year period

ANTICIPATED EXPENDITURE: \$15,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To maintain the brine maker which produces
brine that is used for ice/snow removal.

WHEREAS, by a Town Board resolution adopted March 18, 2014 for Contract #114-179 for ACCUBRINE AUTOMATIC BRINE MAKER SERVICE & REPAIR, was awarded to Long Island Sanitation Equipment Co., 1670 New Highway, Farmingdale, NY 11735, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year with an option to renew for four (4) one (1) year periods; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the first one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Long Island Sanitation Equipment Co. (Contract #114-179) for the first one (1) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

TO: Thomas Owens, Comm. Public Works *Maltese*
FROM: Barbara Maltese, Principal Clerk *B. Maltese*
DATE: Feb. 4, 2015
RE: ACCUBRINE AUTOMATIC BRINE MAKER SERVICE & REPAIR,
 CONTRACT #114-179

The option year for the above mentioned contract is March 18, 2015. Please indicate below your intentions:

We agree with extending the referenced contract

✓

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

B. Maltese

March 18, 2014

Resolution #23

WHEREAS, the Town solicited competitive bids for the purchase of ACCUBRINE
AUTOMATIC BRINE MAKER SERVICE & REPAIR, CONTRACT #114-179, and

WHEREAS, the bid was advertised twice and opened on FEBRUARY 12, 2104; and

WHEREAS, Long Island Sanitation Equipment Co., 1670 New Highway, Farmingdale,
New York 11735 submitted the only bid for this contract; and

WHEREAS, Long Island Sanitation Equipment Co. has been determined to be a
responsible bidder.

NOW, THEREFORE, on a motion of Councilperson Steven J. Flotteron
seconded by Councilperson John , be it
C. Cochrane, Jr.

RESOLVED, that the Town Board of the Town of Islip hereby award the contract and
authorize the Supervisor to enter into an agreement with Long Island Sanitation Equipment Co.
in the amount of \$: A.1. 0%/discount (new/after market catalog); 2. No Bid/discount
(remanufactured); B. \$122.00/hr. (labor) for Accubrine Automatic Brine Maker Service & Repair
for a period of one (1) year from date of award with the Town's option to renew for four (4) one
(1) year periods.

Upon a vote being taken, the result was: 4-0 with Supervisor Croci absent due to
Military Leave.

NO: 2 RUBBISH CONTAINERS

VENDOR: Wastequip

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$14,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Rubbish containers are placed throughout the
Town facilities.

WHEREAS, by a Town Board resolution adopted March 19, 2013 for Contract #712-73, for RUBBISH CONTAINERS, was awarded to Wastequip, 841 Mecham Road, Statesville, NC 28677, the lowest responsible bidder; and

WHEREAS, said contract was for a period of two (2) years, with an option to renew for one (1) additional year; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Wastequip (Contract #712-73) for an additional one (1) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

TO: Thomas Owens, Comm. Public Works

FROM: Barbara Maltese, Principal Clerk

DATE: Feb. 4, 2015

RE: RUBBISH CONTAINERS, CONTRACT #712-73

The option year for the above mentioned contract is March 19, 2015. Please indicate below your intentions:

We agree with extending the referenced contract

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

B. ~~HA~~

WHEREAS, the Town solicited competitive bids for the purchase of RUBBISH CONTAINERS, CONTRACT #712-73, and

WHEREAS, on June 27, 2012 sealed bids were opened and Wastequip, 841 Mecham Road, Statesville, NC 28677 submitted the apparent low bid, and

WHEREAS, Wastequip has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Council Cochrane, Jr.

seconded by Council Senft, Jr. , be it

RESOLVED, that the Town Board of the Town of Islip hereby awards the contract to Wastequip in the amount of: 1. \$540.00/ea. (1 cu. yd.); 2. \$540.00/ea. (1 ½" cu.yd.); 3. \$540.00/ea. (2 cu.yd.); 4. \$790.00/ea. (3 cu.yd.) for a term of two (2) years from date of award with the Town's option to renew for one (1) additional year for the purchase of Rubbish Containers.

Upon a vote being taken, the result was: carried 5-0

NO: 3 4' SNOW FENCE

VENDOR: East Islip Lumber

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Fence is used for snow control and barrier beach protection.

WHEREAS, by a Town Board resolution adopted March 18, 2014 for Contract #1113-224, for 4' SNOW FENCE, was awarded to East Islip Lumber, 33 Wall Street, E. Islip, NY 11730, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year, with an option to renew for one (1) additional year; and

WHEREAS, the Commission of Public Works has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with East Islip Lumber (Contract #1113-224) for an additional one (1) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

TO: Thomas Owens, Comm. Public Works
FROM: Barbara Maltese, Principal Clerk
DATE: Feb. 4, 2015
RE: 4' SNOW FENCE, CONTRACT #1113-224

B. Maltese

The option year for the above mentioned contract is March 18, 2015. Please indicate below your intentions:

We agree with extending the referenced contract

✓

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

B. Maltese

WHEREAS, the Town solicited competitive bids for the purchase of 4' SNOW FENCE,
CONTRACT #1113-224, and

WHEREAS, on Nov. 20, 2013 sealed bids were opened and East Islip Lumber, 33 Wall
Street, E. Islip, NY 11730 submitted the apparent low dollar bid; and

WHEREAS, East Islip Lumber has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilperson Steven J. Flotteron
seconded by Councilperson John , be it
C. Cochrane, Jr.

RESOLVED, that the Town Board of the Town of Islip hereby award the contract and
authorize the Supervisor to enter into an agreement with East Islip Lumber in the amount of
various prices as per Bid Items #1A through C and 2A through C for 4' Snow Fence for a period
of one (1) year from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: 4-0 with Supervisor Croci absent due to
Military Leave.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bid Awards

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Barbara Maltese

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

BID TO BE AWARDED
MARCH 17, 2015

- | | | |
|----|--|---|
| 1. | REPLACEMENT PARTS FOR EQUIPMENT
(PAYLOADERS, GRADERS) | -F and M Equipment, Ltd.
d/b/a Edward Ehrbar |
|----|--|---|

NO: 1 REPLACEMENT PARTS FOR EQUIPMENT (PAYLOADERS, GRADERS)

BID PRICE: 1. 0%/disc. (International Six-Wheel Truck Parts)
2. 0%/disc. (Komatsu Playloader Parts)

LOWEST RESPONSIBLE BIDDER: F and M Equipment, Ltd.
d/b/a Edward Ehrbar

COMPETITIVE BID: Yes - Jan. 21, 2015 (1st Advertisement)
Feb. 11, 2015 (2nd Advertisement)

BUDGET ACCOUNT NUMBER: DB 1640.4-1220

ANTICIPATED EXPENDITURE: \$100,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Parts are used to repair and maintain Town
equipment.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced
only one responding bidder. The second advertisement produced only one
responding bidder.

WHEREAS, the Town solicited competitive bids for the purchase of REPLACEMENT PARTS FOR EQUIPMENT (PAYLOADERS, GRADERS), CONTRACT #115-98; and

WHEREAS, on Feb. 11, 2015 sealed bids were opened after being advertised twice; and

WHEREAS, F and M Equipment, Ltd., d/b/a Edward Ehrbar, 4 Executive Plaza, Yonkers, NY 10701 submitted the only bid for this contract; and

WHEREAS, F and M Equipment Ltd., d/b/a Edward Ehrbar has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of

seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to F and M Equipment, Ltd., d/b/a Edward Ehrbar in the amount of: 1. 0%/disc. (International Six-Wheel Truck Parts); 2. 0%/disc. (Komatsu Payloader Parts) for Replacement Parts for Equipment (Payloaders, Graders) for two (2) years from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was:

REPLACEMENT PARTS FOR
EQUIPMENT (PAYLOADERS,
GRADERS)

CONTRACT # 115-98

DATE: FEB. 11, 2015

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # DB 1640.401220 ESTIMATED AMOUNT \$100,000.00

COMPTROLLER'S APPROVAL--

ACCOUNT TITLE: Motor Vehicles Supplies

(THIS BID WAS ADVERTISED TWICE)

F AND M EQUIPMENT, LTD
d/b/a EDWARD EHRBAR
4 EXECUTIVE PLAZA
YONKERS NY 10701

1. 0%/disc. (International Six-Wheel Truck Parts)

2. 0%/disc. (Komatsu Pay Loader Parts)

LACAL EQUIPMENT
901 WEST PIKE ST
JACKSON CENTER OH 45334

MALVESE EQUIPMENT
1 HENRIETTA STREET
HICKSVILLE NY 11802

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

Barbara Maltese
BARBARA MALTESE
PRINCIPAL CLRRK

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board authorization to secure and clean up various properties in the Town of Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Elyse Grasso, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

List of Board Ups/Clean Ups of Various Properties in the Town of Islip
March 17, 2015

1. 41 Storey Avenue, Central Islip
2. 573 Locust Avenue, Oakdale

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 41 Storey Ave., Central Islip, NY 11722.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 41 Storey Ave., Central Islip, NY 11722

2. Site or location effected by resolution:

41 Storey Ave., Central Islip, NY 11722

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

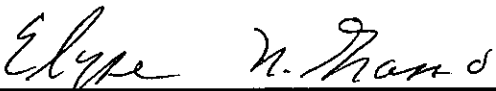
ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.
____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: March 5, 2015



ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

March 17, 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 41 Storey Ave., Central Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Sigfrido Franco & Edilma D. Franco, and also upon Home Select Settlement Solutions, and also upon Fleet National Bank, and also upon US Bank and also upon Davidson Fink, LLP, by Registered Mail, Return Receipt Requested on March 5, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to March 17, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on March 5, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to March 17, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on March 17, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-078.00-04.00-047.000.

UPON a vote being taken, the result was:
(G:\Board up - 41 Storey Ave., Central Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 573 Locust Ave., Oakdale, NY 11769.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 573 Locust Ave., Oakdale, NY 11769

2. Site or location effected by resolution:

573 Locust Ave., Oakdale, NY 11769

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

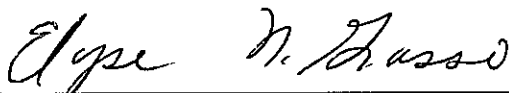
ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.
☐ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: March 17, 2015



ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

March 17, 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 573 Locust Ave., Oakdale, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Rafael Negron, and also upon Citimortgage, and also upon MERS, and also upon Ameritrust Mortgage Bankers, and also upon Greenpoint Mortgage, and also upon Rosicki, Rosicki & Associates, PC, by Registered Mail, Return Receipt Requested on March 5, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to March 17, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on March 5, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to March 17, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on March 17, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-279.00-01.00-011.000.

UPON a vote being taken, the result was:
(G:\Board up - 573 Locust Ave., Oakdale)

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for the Islip Growers Market to be held on Saturday mornings from May 16, 2015 to November 21, 2015 at the Islip Town Hall parking lot

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Richard J. Zapolski

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**Town of Islip
Sponsor's Memorandum
For Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval for Islip Growers Market for Saturday morning at the Islip Town Hall parking lot from May 16, 2015 to November 21, 2015

Specify Where Applicable:

1. Entity or individual benefitted by resolution: Town of Islip, Islip Growers Market
2. Site or Location effected by resolution:
Islip Town Hall Parking Lot, Islip
3. Cost: None
4. Budget Line: None
5. Amount and source of outside funding: None

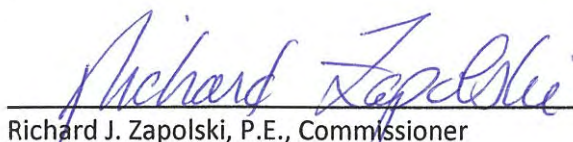
Environmental Impact: Is this action subject to a SEQR environmental review?

_____ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

___x___ No under Section II, Sub. _B_, Number __2__ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:


Richard J. Zapolski, P.E., Commissioner

2-12-15

WHEREAS, a request has been received from the Long Island Growers Market, sponsor of the Islip Growers Market, to renew the operation of said market at the municipal parking lot located east of Town Hall on Saturday mornings between the hours of 7:00 AM and 12:00 Noon from May 16, 2015 through November 21, 2015; and

WHEREAS, the Town has received a request from the Long Island Grower's Market to allow the sale of shellfish which is consistent with the intent of previous approvals; and

WHEREAS, operation of the market was monitored on a weekly basis with a determination that neither traffic congestion, parking problems, litter, nor other negative impacts occurred; and

WHEREAS, it has been demonstrated that the Growers Market has achieved the intended purpose of adding to the quality of life of local residents by providing an opportunity to more conveniently purchase local produce and related products, while enhancing the viability of the Islip Hamlet Center through its attraction of visitors and the positive atmosphere it has created; and

NOW, THEREFORE, UPON a motion by Councilperson _____, seconded

By Councilperson _____

BE IT THEREFORE RESOLVED that permission is hereby granted for use of the above-mentioned lot for the Islip Growers Market between the hours of 7:00 AM and 12:00 Noon on Saturdays, May 16, 2015 through November 21, 2015, so long as there is no conflicting approved use and subject to the following conditions:

1. The items sold at the Growers Market shall be limited to produce grown on Long Island, baked goods or shellfish made or harvested by establishments located in the Town of Islip, and cheese grown in New York State. All items must be sold by the food producers.
2. The sponsor or its assignees shall be responsible for the site being in a neat and clean condition, free of litter or any materials associated with the Growers Market at the conclusion of each event.
3. All vendors shall possess all necessary State and County permits relating to the handling and sale of food products.

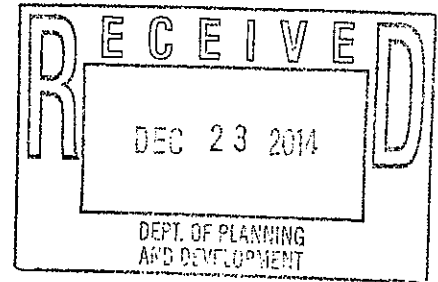
BE IT FURTHER RESOLVED, that all vendors participating in the growers Market sign a waiver holding the Town of Islip harmless against any and all liability against any all liability, damage, expense, cause of action, suits, claims penalties or judgments arising from injury to persons sustained by anyone as a result of the Growers Market's operation, and that a certificate of insurance in an amount and form acceptable to the Town Attorney be obtained from each of the vendors of the Long Island Growers Market.

Upon a vote being taken, the result was:

LONG ISLAND GROWERS MARKET LLC

35870 MAIN ROAD
ORIENT POINT
NY. 11957
631 323 3653

December 20, 2014
TOWN OF ISLIP
54 IRISH LANE
ISLIP, NY 11751
RE FARMERS MARKETS



HONORABLE SUPERVISOR AND COUNCIL MEMBERS.

It has been a pleasure to participate in the farmers market held in Islip. I would like to take this time to express my sincere gratitude for your help and support that has enable our market to exist. This market has been truly proven to be an assert to the local growers and vendors ,and has allowed the vendors the opportunity to build lasting friendship with the Islip customers, as well as among themselves.

We would like to continue the farmers market in Islip for our 23th year, and hope that you will be willing to help facilitate this. As in the past, all the growers and vendors will be required to provide certificates of insurance. In keeping with the model created by Green Market, growers will be required to grow the produce they offer for sale. Other vendors will be limited to fresh baked goods, and other agricultural produce, such as processed produce, bee products, dairy, etc. Growers of produce who are eligible will accept W.I.C. coupons and food stamps

The growers and vendors will be responsible for the order and cleanliness of the market Site, posting and removal of approved signage, and will limit operation to approved hours. All rubbish and debris will be removed by the end of each day. Only authorized vendors will be allowed to participate.

IN keeping with the same day and times as last year, we would like the market to operate on Saturdays from 7am to 12 pm, beginning in the middle of may and running through until Thanksgiving. We found the site to be a good one, with adequate parking enough room for the vendors requirements.

Please call me @ 631 323 3653 , or email me @ LONGISLANDGROWERSMARKET@GMAIL.COM , if you have any questions. And please let me know how to proceed.

Yours truly
Ethel Terry
Ethel Terry

EUGENE MURPHY

From: Ethel Terry <longislandgrowersmarket@gmail.com>
Sent: Tuesday, February 24, 2015 12:46 PM
To: EUGENE MURPHY
Subject: Re: Shellfish

Dear Sir

✓ The Long Island Growers Market is requesting to allow shellfish at our farmers market held every Saturday.
Thank you for your time in this matter.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 8

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Acceptance of a permanent drainage easement from James Mitchell
Properties Inc. for property at 208 South Fehr Way in Bay Shore

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To consider the adoption of a resolution accepting a permanent drainage easement from JAMES MITCHELL PROPERTIES INC. through part of premises at 208 South Fehr Way, Bay Shore (SCTM #0500-198.00-04.00-010.002) for drainage purposes running from the south side of Fehr Way to a recharge basin located to the southern boundary line of said premises owned and operated by the Town of Islip.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip travelers
2. Site or location effected by resolution: South Fehr Way, Bay Shore, New York
3. Cost: None
4. Budget Line: _____
5. Amount and source of outside funding: N/A but the cost of construction and design will be paid by the State

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A., Number ____ of Town of Islip 617 Check List, an environmental review is required.

 X No under Section II, Sub. ____, Number ____ of Town of Islip 617 Check List, no environmental review is required. Unlisted Action
Review had already been conducted and a negative determination was reached.

Signature of Commissioner/Department Head Sponsor.

Date 2/27/15

March 17, 2015

WHEREAS, the Town of Islip has a recharge basin located in the vicinity of South Fehr Way, in Bay Shore to the south of property owned by James Mitchell Properties Inc. situated at 208 South Fehr Way; and

WHEREAS, the Town needs to install and maintain certain drainage pipes and appurtenances between South Fehr Way and the Town's recharge basin along and through a portion of the said owner's property to allow water to flow from the road into the basin; and

WHEREAS, James Mitchell Properties Inc. has executed the necessary easement, without consideration, on February 9, 2015, and submitted said easement to the Office of the Town Attorney; and

WHEREAS, said easement, which is for the benefit of both the grantor and the Town, contains mutual covenants and conditions, and for that reason must be signed by both parties;

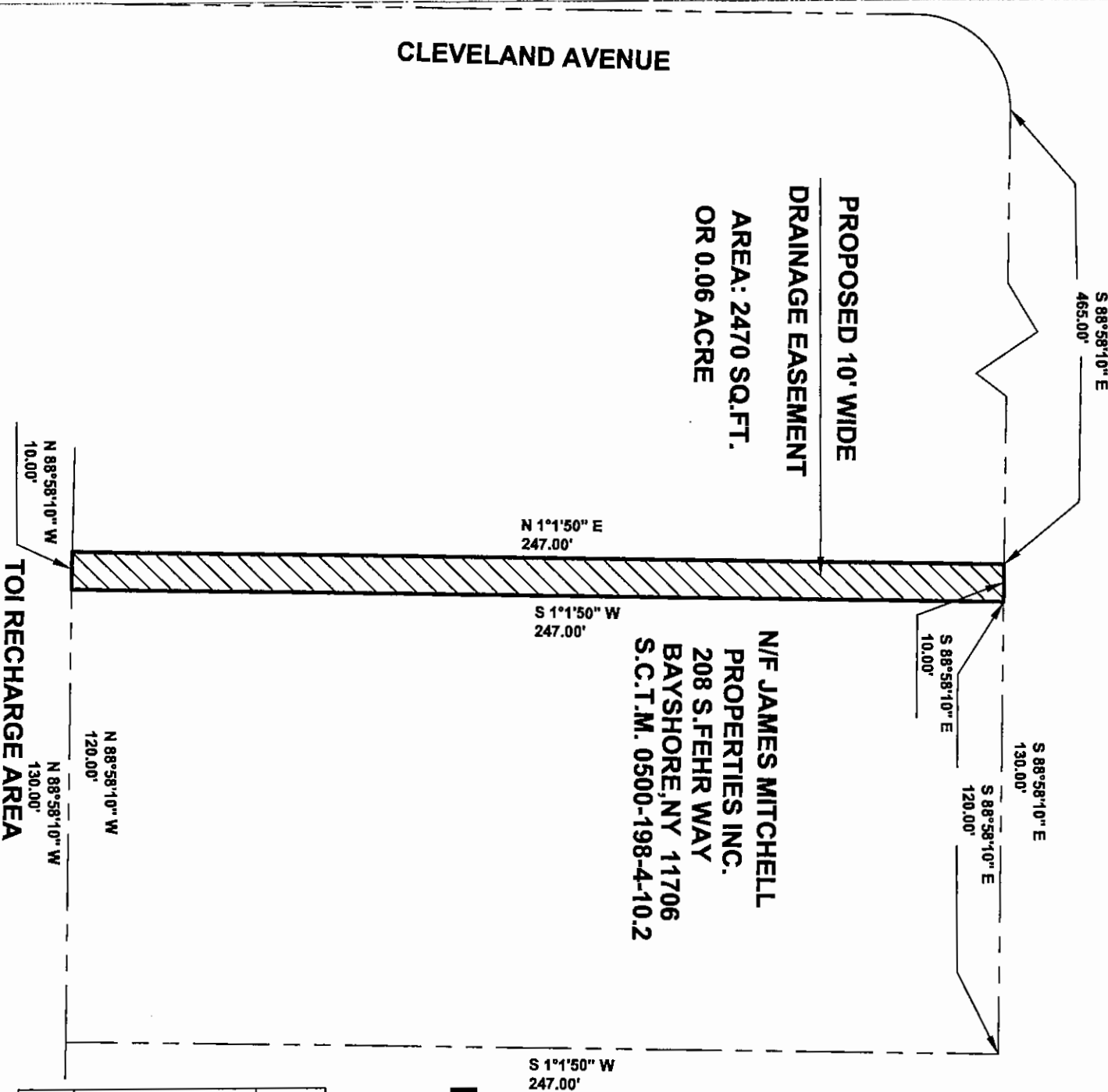
NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Board hereby accepts said permanent easement from James Mitchell Properties Inc. along and through said corporation's property designated by Suffolk County Tax Map Number District 0500 Section 198.00 Block 04.00 p/o Lot 010.002; and be it

FURTHER RESOLVED, that the Supervisor is authorized to execute said easement on behalf of the Town of Islip, and the Town Attorney is hereby authorized to record said easement in the Office of the Suffolk County Clerk.

Upon a vote being taken, the result was:

SOUTH FEHR WAY (S. 3RD STREET)



PROPOSED DRAINAGE EASEMENT 208 S.FEHR WAY BAYSHORE, NY 11706



TOWN OF ISLIP
 DEPARTMENT OF PLANNING AND DEVELOPMENT

DATE: 01-8-2015
 PROJECT No: 2015-01
 SCALE 1IN. = 40 FT.
 FILED MAP: MAP OF EDGEWOOD #120
 TAXMAP: 198-4-10.2

TOWN ENGINEER

Design	Drawn	Checked	Sheet
DESIGN_BY	JRR	CHECKED_BY	1 of 1

PROPOSED 10' WIDE
DRAINAGE EASEMENT
P/O S.C.T.M. 0500-198-4-10.2

BEGINNING at a point on the southerly side of South Fehr Way distance 465.00' easterly from the northeast end of an arc connecting the south side of S.Fehr Way and the east side of Cleveland Avenue;

RUNNING THENCE easterly along the southerly side of S.Fehr Way S88°58'10"E 10 feet to a point;

RUNNING THENCE southerly along the easterly side of the easement S 1°1'50"W 247.00 feet to a point;

RUNNING THENCE westerly along the southerly side of the easement N88°58'10"W 10 feet to a point on the west side of the easement;

RUNNING THENCE northerly along the westerly side of the easement N1°1'50"E 247.00 feet to the point or place of beginning;

SAID PARCEL has an area of 2470 sq.ft. or 0.06 acres and can be found on Dwg. 2015-01 of the Dept. of Planning and Development.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to amend and execute the change order to Nelson & Pope Surveyors and Engineers for additional survey, drainage design and changes to the construction plan for the Orowoc Creek Culvert Improvements project

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have been passed or denied by the Board.

To allow the Town Board to approve the additional cost of \$11,600.00 to Nelson & Pope Surveyors and Engineers, 572 Walt Whitman Road, Melville, New York 11747 for additional survey, drainage design and changes to the construction plan for the Orowoc Creek Culvert Improvements project.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents
2. Site or location effected by resolution: Orowoc Creek, Islip
3. Cost: \$11,600.00
4. Budget Line: H14.5110.30616 *BE*
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub A, Number _____, of Town of Islip 617
Check List, an environmental review is required.

 X No under Section II, Sub A, Number 6 , of Town of Islip 617
Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

3/6/15

Date

WHEREAS, on October 8, 2013 the Town Board awarded to Nelson & Pope Engineers and Surveyors, 572 Walt Whitman Road, Melville, New York 11747, a professional services agreement for engineering services to prepare a bid for drainage improvements at Orowoc Creek Culvert; and

WHEREAS, due to a change in the scope of work, which entailed additional survey and designing additional drainage, and changes to the construction plans, an additional fee of \$11,600.00 was incurred; and

WHEREAS, the cost of the project increased from \$26,500.00 to \$38,100.00; and

WHEREAS, the Commissioner of Public Works, Thomas Owens, hereby recommended the approval of the change order; and

NOW THEREFORE, on a motion of Councilperson_____,
by Councilperson_____, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute the change order in the additional amount of \$11,600.00 to Nelson & Pope for Orowoc Creek Culvert Improvements; and

BE IT FURTHER RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the grant.

Upon a vote being taken, the result was:

MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY

No. 10

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of a donation for a sign from the Lake Ronkonkoma Heritage Association to be placed at the Town of Islip Ronkonkoma Recreation Center

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Kerry Bassett

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**Town of Islip
Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum, which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution would permit the Town Board to accept a donation of a sign from the Lake Ronkonkoma Heritage Association, to be placed at the Town of Islip Ronkonkoma Recreation Center, recognizing the location as the former site of the Petit Trianon, an historic landmark of Lake Ronkonkoma. The Petit Trianon was destroyed in a fire in 1958.

Specify Where Applicable:

- | | |
|--|----------|
| 1. <u>Entity or individual benefitted by resolution:</u> | Townwide |
| 2. <u>Site or Location effected by resolution:</u> | Townwide |
| 3. <u>Cost:</u> | N/A |
| 4. <u>Budget Line:</u> | N/A |
| 5. <u>Amount and source of outside funding:</u> | N/A |

Environmental Impact: Is this action subject to a SEQR environmental review ?

_____ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

 X No under Section 2, Sub._____, Number_____ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date: March 17, 2015


KERRY BASSETT, COMMISSIONER

March 17, 2015

WHEREAS, Lake Ronkonkoma was the terminus for the 45-mile Long Island Motor Parkway, the first parkway built exclusively for the automobile; and

WHEREAS, when the Long Island Motor Parkway eastern terminus was completed in Lake Ronkonkoma in 1911, William K. Vanderbilt Jr. built a first-class dining facility and inn for travelers called the Parkway Inn and later renamed Petit Trianon, based on the Petit Trianon in Versailles, France; and

WHEREAS, in 1958, the Petit Trianon was destroyed in a fire; and

WHEREAS, the Petit Trianon is located on the grounds of what is now the Town of Islip Ronkonkoma Recreational Center; and

WHEREAS, the Lake Ronkonkoma Heritage Association is an organization responsible for recognizing, protecting, and preserving Lake Ronkonkoma's architectural, historic and culturally significant buildings and sites; and

WHEREAS, the Lake Ronkonkoma Heritage Association desires to donate a sign to the Town of Islip to designate the site of the former Petit Trianon as an Historic Landmark of Lake Ronkonkoma;

WHEREAS, the Town Board wishes to accept the donation from the Lake Ronkonkoma Heritage Association;

NOW, THEREFORE, on a motion by _____, seconded by _____, be it

RESOLVED, that the Town of Islip accepts the donation of a sign from the Lake Ronkonkoma Heritage Association for recognition of the former site of the Petite Trianon.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to offer refreshments to volunteers at Town sponsored functions for those who provide direct services to residents

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Kerry Bassett

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: *All items for Town Board actions must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*


PURPOSE: *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.* By this resolution, the Town Board authorizes Department Heads and Commissioners to expend no more than \$50.00 per week for refreshments such as coffee, tea and soft drinks for volunteers who provide direct services to residents in programs sponsored by each department. Those eligible to receive refreshments would be limited to Town of Islip senior citizen volunteers, Islip Town Youth Board, judges for Student Achievement or any other volunteer group who receive no compensation for their time and meet on a regular basis.

SPECIFY WHERE APPLICABLE:

1. **Entity or individual benefitted by resolution:** Volunteers providing direct services to Town of Islip residents
2. **Site or location effected by resolution:** N/A
3. **Cost:** Maximum of \$50.00 weekly per program
4. **Budget line:** TBD
5. **Budget line name:** TBD
6. **Amount and source of outside funding:** N/A

ENVIRONMENTAL IMPACT: Is action subject to a SEQRA environmental review?

- ☐ **Yes, Under Section I, Sub A, Number ____ of Town of Islip 617 Check list, an environmental review is required.**
- ☐ **No, Under Section II, Sub _____ Number _____ Of Town of Islip 617 check list, no Environmental review is required.**

Signature of Commissioner/Department Head Sponsor:  Kerry S. Bassett, Commissioner	Date: 9/3/15
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March 17, 2015

Resolution #

WHEREAS, the Town of Islip, through its various departments, uses numerous volunteers who meet on a regular basis in order to provide services of a social nature to Islip's residents; and

WHEREAS, the services, quite often exceed more than three hours; and it would seem appropriate and proper for refreshments such as coffee, tea and soft drinks to be provided to community volunteers who receive no other compensation for their time; and

WHEREAS, those eligible to receive such refreshments would be limited to Town of Islip senior citizen volunteers, the Islip Town Youth Board, the panel of judges for Student Achievement or any other volunteer group meeting the aforementioned criteria.

NOW, upon a motion by Councilperson _____,
seconded by Councilperson _____, be it therefore

RESOLVED, that the Department Heads and Commissioners be authorized to expend no more than \$50.00 per week for refreshments such as coffee, tea and soft drinks for the volunteers who provide direct services to residents in programs sponsored by each department.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to accept grant-in-aid funding from the New York State Office for the Aging for the purpose of providing art classes to senior citizen residents of the Town of Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Kerry Bassett

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: *All items for Town Board actions must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*

PURPOSE: *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.* By this resolution, the Town Board authorizes the Supervisor to accept \$3000.00 in grant-in-aid funding from the New York State Office for the Aging for the purpose of providing art classes to senior citizen residents of the Town of Islip. The contract term and number of classes as described in Resolution #15, dated September 19, 2014 will be amended and said contract term will be from January 1, 2015 through June 30, 2016 and the number of classes will increase from twenty (20) to thirty-two (32) classes, with specific dates to be determined.

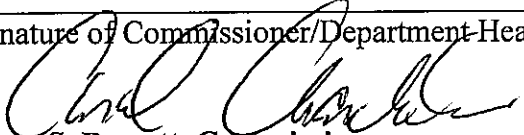
SPECIFY WHERE APPLICABLE:

1. **Entity or individual benefitted by resolution:** Town of Islip senior citizen residents
2. **Site or location effected by resolution:** Town of Islip
3. **Cost:** No cost to the Town of Islip
4. **Budget Line (s):** 7621.4 5006, 7621.4 6900
5. **Budget Line Name(s):** Outside Professional, Misc
6. **Amount and Source of outside funding:** \$3,000, NYSOFA

ENVIRONMENTAL IMPACT: Is action subject to a SEQRA environmental review?

☐ **Yes** Under Section I, Sub. A, Number ☐ of Town of Islip 617 Check List, an environmental review is required

☒ **No** Under Section II, Sub. ☐ Number ☐ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:  Kerry S. Bassett, Commissioner	Date: 3/2/15
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March 17, 2015
Resolution# _____

WHEREAS, the New York State Office for the Aging is providing funding for art classes to senior citizen residents of the Town of Islip; and

WHEREAS, the contract term and number of classes as described in Resolution #15, dated September 19, 2014 will be amended and said contract term will be January 1, 2015 through June 30, 2016 and the number of classes will increase from twenty(20) to thirty-two (32) classes, with specific dates to be determined; and

WHEREAS, said funding will remain at \$3000 and will be used to absorb the expense of supplies and instructor fees.

NOW, upon on motion by Councilperson _____,

seconded by Councilperson _____, be it therefore

RESOLVED, that the Supervisor is authorized to accept grant funding from the New York State Office for the Aging to provide art classes for senior citizen residents of the Town of Islip, during the period January 1, 2015 through June 30, 2016, with specific dates to be determined; and be it also

RESOLVED, that the Supervisor is hereby authorized to execute any other necessary documentation thereto, to fund art classes to senior citizens in the Town of Islip; and be it also

RESOLVED, that the comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the grant.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to apply for and accept funding from the Suffolk County Office for Aging for the purpose of providing Expanded-In-Home Services for the Elderly Program (EISEP)/Housekeeper Chore Program to senior citizen residents of the Town of Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Kerry Bassett

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: *All items for Town Board actions must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*

PURPOSE: *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.* By this resolution, the Town Board authorizes the Supervisor to apply for and accept funding on a fee for service basis on \$16.55 per unit of service from Suffolk County, acting through its duly constituted Office for the Aging Department, for the purpose of providing Expanded In-Home Services for the Elderly Program (herein EISEP) to senior citizen residents of the Town of Islip for the period of April 1, 2015 through March 31, 2016. Reimbursement will total approximately \$64,665 (depending on the total number of units of service, for non-medical in-home personal care) for said contract period. In addition, the Town will receive approximately \$6,500 in cost share revenue which are amounts based on income levels, charged to the EISEP clients determined by the Suffolk County Office for the Aging (herein SCOFA). The Town of Islip has entered into similar agreements with SCOFA for the past twenty-five years.

SPECIFY WHERE APPLICABLE:

1. **Entity or individual benefitted by resolution:** Town of Islip senior citizen residents
2. **Site or location effected by resolution:** Town of Islip
3. **Cost:**\$6,578.00
4. **Budget Line(s):**A.7621.1940 (partial), A.7633.45000
5. **Budget Line Name(s):** Neighborhood Aide, Outside Professional
6. **Amount and Source of outside funding:**\$ 64,665.00 Suffolk County Office for the Aging,
\$6500.00 Participant Cost Share, Donations \$50.00

ENVIRONMENTAL IMPACT: Is action subject to a SEQRA environmental review?

- ☐ Yes, Under Section I, Sub A, Number _____ of Town of Islip 617 Check list, an environmental review is required.
- ☒ No, Under Section II, Sub _____ Number _____ Of Town of Islip 617 check list, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:


Kerry S. Bassett., Commissioner

Date:

3/5/15

March 17, 2015
Resolution # _____

WHEREAS, it is in the best interest of the senior citizen residents of the Town of Islip to continue to make available to them the Expanded In-Home Services for the Elderly Program (herein EISEP) to the frail, elderly citizen residents of the Town of Islip; and

WHEREAS, the Suffolk County Office for the Aging (herein SCOFA) wishes for the Town of Islip to apply for and accept funding from SCOFA for the continued provision of the EISEP. SCOFA agrees to reimburse the Town of Islip \$16.55 per unit of service for a total of approximately \$64,665.00, amount contingent upon the total number of units of service, for the period of April 1, 2015 through March 31, 2016; and

WHEREAS, the Town will receive approximately \$6,500 in cost share revenue which are amounts based on income levels, charged to the EISEP clients determined by the Suffolk County Office for the Aging; and

WHEREAS, the Town of Islip wishes to receive such funding for the purpose of providing the continued delivery of non-medical in-home personal care to enhance the lives of its frail, elderly residents by allowing them to live independently; and

NOW, upon a motion by Councilperson _____

seconded by Councilperson _____, be it therefore

RESOLVED, that the Town Board authorizes the Supervisor to apply for and accept funding from SCOFA for the continued provision of an Expanded In-Home Services for the Elderly Program (EISEP). The Town of Islip will be reimbursed at the rate of approximately \$16.55 per unit of service for a total of approximately \$64,665 and will receive approximately \$6,500 in cost share revenue for the period of April 1, 2015 to March 31, 2016; and be it also

RESOLVED, that the Supervisor is hereby authorized to execute a grant application and any other necessary documentation thereto, seeking a grant from the SCOFA, to fund the Expanded In-Home Services for the Elderly Program (EISEP); and be it also

RESOLVED, that the Comptroller is hereby authorized to make the account entries necessary to amend the budget in accordance with the terms of the application and grants.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to sign any and execute any and all necessary permit applications and other required documentation from the regulatory agencies to allow the repair and renovation of the West Islip Marina

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Kerry Bassett

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**Town of Islip
Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution would authorize the Supervisor to sign any documents that are required to obtain permits from the regulatory agencies to allow the repair and renovation of West Islip Marina.

Specify Where Applicable:

1. Entity or individual benefitted by resolution:
Town of Islip
2. Site or Location effected by resolution: West Islip Marina
3. Cost: N/A
4. Budget Line: Town Operating Budgets
5. Amount and source of outside funding:
N/A

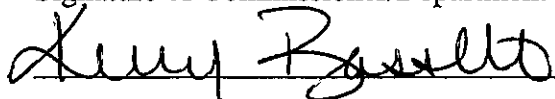
Environmental Impact: Is this action subject to a SEQR environmental review ?

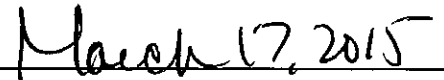
_____ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

 X No under Section II, Sub. 1 , Number a of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:





March 17, 2015

WHEREAS, the Town of Islip Department of Parks, Recreation and Cultural Affairs is responsible for the Town's marinas and docks; and

WHEREAS, the Department has determined that certain identifiable portions of the West Islip Marina are in a state requiring attentive maintenance in the near future; and

WHEREAS, said maintenance would constitute an activity regulated by various Federal and State oversight agencies; and

WHEREAS, there has been a determination of no significant adverse environmental impact.

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Supervisor, or her designee, is hereby authorized to sign and execute any and all necessary permits applications and other required documentation as set forth by the various regulatory and oversight agencies, as well as any further documentation associated with the completion of this project; and be it further

RESOLVED, that the Comptroller is authorized to make any necessary budgetary adjustments as should arise from the advancement of this project.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing to
consider amending the Town of Islip Uniform Traffic Code

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Peter Kletchka

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

TOWN of ISLIP

**SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have been passed or denied by the Board.

The attached resolution lists various Traffic Control Devices recommended by the Traffic Safety Division.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

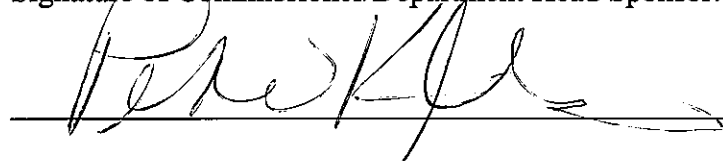
ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub A, Number _____, of Town of Islip 617
Check List, an environmental review is required.

____x____ No under Section II, Sub A, Number 6, of Town of Islip 617
Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date



3/2/15

On a motion of Councilperson _____, seconded by
Councilperson _____ be it

RESOLVED, that the Town Clerk be and is hereby authorized to advertise for Public
Hearing to consider amending the Uniform Code of Traffic Ordinances for the Town of Islip as
follows:

SCHEDULE G

STOP AND YIELD INTERSECTIONS

AMEND TO READ

INTERSECTION

SIGN

CONTROLLING TRAFFIC

Carll Drive at Runyon Street (WBS)

Stop

East/West on Runyon Street;
North/South on Carll Drive

SCHEDULE G

STOP AND YIELD INTERSECTIONS

ADD

INTERSECTION

SIGN

CONTROLLING TRAFFIC

Hilliard Avenue at Pineville Road (CIS)

Stop

North on Pineville Road

Knot Court at Saxon Avenue (NBS)

Stop

West on Knot Court

TRAFFIC CODE AMENDMENT SUMMATIONS

LOCATION: CARLL DRIVE AT RUNYON STREET, BAY SHORE

REGULATION: Existing – stop signs control traffic east/west on Runyon Street

REQUESTED BY: Resident

RECOMMENDATION: Install stop signs to control traffic north/south on Carll Drive

BRIEF JUSTIFICATION: Residential Traffic Management

LOCATION: HILLIARD AVENUE AT PINEVILLE ROAD, CENTRAL ISLIP

REGULATION: None

REQUESTED BY: Resident

RECOMMENDATION: Install a stop sign to control traffic north on Pineville Road

BRIEF JUSTIFICATION: Side street stop sign

LOCATION: KNOT COURT AT SAXON AVENUE, NORTH BAY SHORE

REGULATION: None

REQUESTED BY: Resident

RECOMMENDATION: Install a stop sign to control traffic west on Knot Court

BRIEF JUSTIFICATION: Side street stop sign

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a contract with DiGiovanna Brothers Landscaping for a term of one year for 2015 Baytowne Village Landscape Maintenance

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Rich Zapolski

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a Sponsor's Memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This Resolution authorizes the Supervisor to enter into contract with **DiGiovanna Brothers Landscaping** for a term of one year for **2015 Baytowne Village Landscape Maintenance**.

SPECIFY WHERE APPLICABLE:

1. Entity or Individual benefitted by resolution: Baytowne Village Drainage Maintenance District
 2. Site or location effected by resolution: Baytowne Village, Bay Shore
 3. Cost: \$8,575.00
 4. Budget Line: SM 03-5140-44300
 5. Amount and source of outside funding:
-

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ YES - Under Section ____ Sub. ____ Number ____ of Town of Islip 617 Check List, an environmental review is required.

 x NO - Under Section II Sub A Number 1e of Town of Islip 617 Check List, no environmental review is required.

Signature of Sponsor:


Richard J. Zapolski, P.E., Commissioner

3.12.15
Date:

RJZ:ms

Date:
Resolution:

WHEREAS, the Baytowne Village Drainage Maintenance District was established by Town Board resolution on April 20, 1982, and

WHEREAS, this Special District levied taxes to cover the landscaping costs incurred by the district, and

WHEREAS, an annual contract is executed by the Town for the purpose of the maintenance of the Baytowne Village landscape, and

WHEREAS, a request for quotes for the 2015 Baytowne Village Landscape Maintenance contract, was prepared and emailed to landscape contractors, and

WHEREAS, quotes were received by March 11, 2015, and

WHEREAS, DiGiovanna Brothers Landscaping, P.O. Box 53, Brightwaters, NY 11718 had the sole quote of \$8,575.00, and

WHEREAS, DiGiovanna Brothers Landscaping, has been determined to be a responsible vendor, and

WHEREAS, the Commissioner of Planning and Development, Richard J. Zapolski, P.E., recommends approval of this resolution;

NOW, THEREFORE, UPON a motion by Councilperson _____ seconded by Councilperson _____; be it

RESOLVED that the Supervisor is hereby authorized to enter into contract, for a term of one-year, with the option to renew for an additional one-year with DiGiovanna Brothers Landscaping, for 2015 Baytowne Village Landscape Maintenance, in the amount of \$8,575.00, and be it

FURTHER RESOLVED THAT, the Comptroller is hereby authorized to make any and all necessary changes to the budget as needed in order to effectuate this contract.

UPON a vote being taken the result was:

QUOTE ANALYSIS

2015 Baytowne Village Landscape Maintenance

Quote Date: March 11, 2015

Contractor Name:	Bid Price:
DiGiovanna Brothers Landscape	\$8,575.00
BDH Landscaping Corp. DBA Hazel Landscapes	No Quote
Green Velvet Landscape	No Quote
R & R Brett Landscaping	No Quote
Quintal Contracting	No Quote
Sipala Landscaping Services	No Quote
Louis Barbato Landscaping	No Quote

RJZ:ms

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Special Events

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Olga H. Murray

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

March 17, 2015

On a motion of Councilperson

seconded by

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

- A. Walk-a-Thon-Sayville-Candle in the Darkness Foundation, Inc-Saturday, May 9, 2015 from 8AM to 1PM. Kristen's Walk to the Water assembles at Sayville Common Grounds on Candee Avenue head south, make a right on Maple Street head west, make a left on Handsome Avenue head south, make left on Elm Street and continue to the park entrance go through the park and follow path to Sayville Beach continue on path to exit of park onto Foster Avenue. Head north on foster Avenue and make a left on elm Street. Make a right on Greene Avenue and head north. Make a right on Maple Street, left on to Candee Avenue to end at Common Ground. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Walking Relay, East Islip to Montauk EJ Autism. Saturday May 16, 2015 5am- 11am through Town of Islip. Permission will be granted pending approval from Town and County Offices and proof of liability.
- C. Jigsaw 4 Mile Run/Walk - East Islip - EJ Autism Foundation - Sunday, April 26, 2015 from 6:30AM to 8AM. Assembles at East Islip Marina north on Bayview, east on Kay Court, south on Quail, east on Sandpiper, north on Woodland Drive, west on Timberpoint Road, south on Bayview Avenue to the finish at the Marina. A ¼ Mile Kiddie Walk will also be held around the ballfield. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- D. Clam Shucking Contest- Bay Shore Marina-West Islip Breast Cancer Coalition-Tuesday August 11, 2015 from 10AM to 4PM. Event to be held at Nicky's on the Bay, Bay Shore Marina, and will also feature Chinese auction, music, food and raffles. Permission for this event will be granted pending approval from town and County Offices and proof of liability insurance.
- E. Duffield Dash-5K Fun Run-Ronkonkoma-Helen B. Duffield PTA-Sunday, April 19, 2015 from 7:30AM to 10:30AM. Race assembles at Helen B. Duffield School grounds. Head south/east on 1st Street, north on Louis Kossuth Ave. west on Easton Street, south on 17th Ave., east on Joan St., north on First Ave., east on Easton St. south on 1st Street to finish back at school grounds. Permission will be granted pending approval from Town and County Offices and proof of liability insurance.
- F. Opening Day Parade Bohemia Sunrise Little League Saturday April 18, 2015 starting at 11:30am-1:30pm. Opening Day parade for little league, will march west on Bourne then south on Locust to complex on east side. Permission will be granted pending approval from Town and County Offices and proof of liability.

- G. Meet the Easter Bunny/ Spring Festival-Sayville-Greater Sayville Chamber of Commerce- Saturday March 28, 2015 from 11AM to 4PM.Taking place at the Common Ground in Rotary Park. Meet and Greet the Easter Bunny, prizes, candy, music and fun for all. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- H. 5K Fun Run - Hauppauge - Hauppauge Schools - Saturday, April 25, 2015 from 8:30AM to 11AM. Assembles at Hauppauge Middle School 600 Townline Road east, to Hoffman Lane, to Motor Parkway turn around and reverse route to Hauppauge Middle School. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- I. Annual Street Clean Up - Islip - Keep Islip Clean - Saturday, April 18, 2015 from 9:30AM to 11AM. Keep Islip Clean in conjunction with the Islip Middle School KIC Club will be participating in the Great American Cleanup. Requesting permission to close Brook Street from Boston Street to Roman Street for the duration of the event. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- J. Good Friday Procession - Brentwood - St. Luke's Roman Catholic Church - Friday, April 3, 2015, from 7:30PM to 8:30PM. Assembly at 7PM at St. Luke's Church. Wicks Road North to Ellery Street East to Graham Drive, South to Hancock Street West to St. Luke's Church. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- K. Earth Day 2015-Sayville-TOI Dept. of Environmental Control & Sayville Chamber of Commerce- Saturday, April 25, 2015(rain date 04/26/15) from 11AM to 4PM. Set up 6:30AM. Event is held at Gillete Park.This event is to help celebrate ways of being earth friendly.Permission will be granted pending approval from Town and County Offices and proof of liability insurance.

Upon a vote being taken the result was: carried

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALE, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board adoption of the written procedure entitled "Zero Tolerance Policy"

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert L. Cicale

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

Town of Islip

**Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board adoption of the written procedure entitled "Zero Tolerance Policy"

Specify Where Applicable:

1. Entity or individual benefitted by resolution:

Town of Islip

2. Site or Location effected by resolution:

Town of Islip

3. Cost:\$ n/a

4. Budget Line: n/a

5. Amount and source of outside funding:

n/a

Environmental Impact: Is this action subject to a SEQR environmental review ?

☐

Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

☒

No under Section II, Sub._____, Number_____ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:

March 17, 2015

RESOLUTION implementing a Zero Tolerance Procedure with respect to actual or threatened acts of physical or mental abuse or sexual abuse (“Prohibited Acts”) alleged to have occurred in the Town workplace or at any Town sponsored activity.

WHEREAS, the Town of Islip (“Town”) has a Zero Tolerance Policy regarding any acts of Prohibited Conduct in the workplace or at any activity sponsored by the Town;

WHEREAS, in furtherance of this Zero Tolerance Policy the Town has created a written Zero Tolerance Procedure to be utilized in the event any allegations of prohibited conduct are alleged to have occurred in the Town workplace or at any Town sponsored activity;

WHEREAS, all employees, whether elected or appointed, volunteers and staff will be subject to the Town’s Zero Tolerance Policy and prior to commencement of employment or other service to the Town, must review this policy and execute a document entitled Town of Islip Sexual Abuse Prevention Policy acknowledging review, understanding and receipt thereof.

NOW, THEREFORE, on motion of Councilperson

Seconded by Councilperson

, be it

RESOLVED, that the Town of Islip hereby adopts the written procedure entitled “Zero tolerance Policy” to be utilized where there are allegations of prohibited conduct as outlined above.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALE, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute a lease amendment whereby John P. Cowie shall be added as an additional named Tenant in the lease between the Town of Islip and Gail Calfa and Colleen Calfa Cowie

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert L. Cicale

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE. Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution will authorize the Supervisor to execute a lease amendment whereby John P. Cowie shall be added as an additional named Tenant in the lease between the Town of Islip, as Landlord, and Gail Calfa and Colleen Calfa Cowie, as Tenants, and become subject to all the obligations, terms and conditions as Tenants under said lease.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

- Gail Calfa, Colleen Calfa Cowie, and John P. Cowie, as Tenants.
- Town of Islip, as Landlord

2. Site or location effected by resolution:

Captree Island SCTM# 486-1-09/56, 57, 58

3. Cost -0-

4. Budget line: N/A

5. Amount and source of outside funding: \$0

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A, Number _____ of Town of Islip 617 Check List, an environmental review is required.

_____ X No under Section II, Sub. _____ Number _____ of Town of Islip 617 Check List no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date: March , 2015

Dated:
Resolution #

WHEREAS, the Town of Islip, as Landlord, currently leases certain real property located on Captree Island in the Great South Bay, Town of Islip, identifiable as SCTM# 486.00-01.00-009.000/56, 57, 58, for residential purposes only, to Gail Calfa and Colleen Calfa Cowie, as Tenants, for a yearly rent due and payable to the Town; and

WHEREAS, the lease for said property (hereinafter "the Lease"), which was executed on or about June 1, 2008 by the Supervisor of the Town of Islip and Tenants, expires on May 31, 2028;

WHEREAS, Tenants have expressed a desire to add their relative, John P. Cowie, to the Lease as an additional named Tenant, with the same standing obligations and responsibilities as themselves; and

WHEREAS, John P. Cowie has expressed a desire to join in the obligations of Tenants under the Lease; and

WHEREAS, Article 23.02 of the Lease provides: "[t]his [Lease] may not be orally modified, waived, changed, cancelled or amended. All such alterations of this [Lease] require a writing signed by both Landlord and Tenant"; and

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED that the Supervisor is hereby authorized to execute an amendment to the Lease whereby John P. Cowie shall be added as an additional named subject to all the obligations, terms and conditions under the Lease.

Upon a vote being taken, the result was _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALE, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute an amendment to the Lease whereby Kimberly A. Gremli and Jarret B. Gremli shall be added as named Tenants in the lease between Charles Gremli II and the Town of Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert L. Cicale, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE. Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution will authorize the Supervisor to execute a lease amendment whereby Kimberly A. Gremli and Jarret B. Gremli shall be added as named Tenants in the lease between the Town of Islip, as Landlord, and Charles Gremli II, as Tenant, and become subject to all the obligations, terms and conditions as Tenant under said lease.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

- Charles Gremli II, Kimberly A. Gremli, and Jarret B. Gremli, as Tenants.
- Town of Islip, as Landlord

2. Site or location effected by resolution:

Captree Island SCTM# 486-1-09/33 and 34

3. Cost -0-

4. Budget line: N/A

5. Amount and source of outside funding: \$0

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

 Yes under Section I, Sub. A, Number of Town of Islip 617 Check List, an environmental review is required.

 X No under Section II, Sub. Number of Town of Islip 617 Check List no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date: March 2015

Dated:
Resolution #

WHEREAS, the Town of Islip, as Landlord, currently leases certain real property located on Captree Island in the Great South Bay, Town of Islip, identifiable as SCTM# 486.00-01.00-009.000/33 and 34, for residential purposes only, to Charles Gremli II, as Tenant, for a yearly rent due and payable to the Town; and

WHEREAS, the lease for said property (hereinafter "the Lease"), which was executed on or about June 1, 2008 by the Supervisor of the Town of Islip and Tenant, expires on May 31, 2028;

WHEREAS, Tenant has expressed a desire to add his wife, Kimberly A. Gremli, and his son, Jarret B. Gremli, to the Lease as additional named Tenants, with the same standing obligations and responsibilities as himself; and

WHEREAS, Kimberly A. Gremli and Jarret B. Gremli have expressed a desire to join in the obligations of Tenant under the Lease; and

WHEREAS, Article 23.02 of the Lease provides: "[t]his [Lease] may not be orally modified, waived, changed, cancelled or amended. All such alterations of this [Lease] require a writing signed by both Landlord and Tenant";

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED that the Supervisor is hereby authorized to execute an amendment to the Lease whereby Kimberly A. Gremli and Jarret B. Gremli shall be added as named Tenants subject to all the obligations, terms and conditions under the Lease.

Upon a vote being taken, the result was _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing on the transfer of 3 Pine Street in Central Islip under the Rent With Option Affordable Housing Program

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

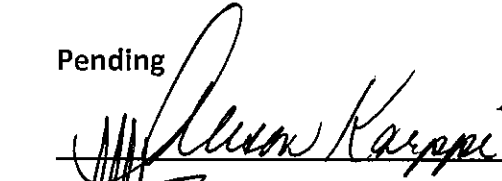
Alison Karppi


IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

SPONSOR'S MEMORANDUM FROM COMMUNITY DEVELOPMENT AGENCY TO TOWN OF ISLIP

1. Date: **March 4, 2015**
2. Sponsoring Department: **Community Development Agency**
3. Co-Sponsor: **None**
4. Proposed Meeting Date: **March 17, 2015**
5. Resolution Type: **Agency**
6. Description: **Transfer of 3 Pine Street, Central Islip
under the CDA's Rent with Option to Buy
Affordable Housing Program**
7. Budget Line: **N/A**
8. Budget Line Description: **N/A**
9. Fiscal Impact: **N/A**
10. Funding Sources: **N/A**
11. Agency/Person/Group Benefiting: **Town of Islip**
12. Control Number: **Assigned by Town System**
13. Status: **Pending**
14. Approval by CDA Executive Director: 

15. Approval by CDA General Counsel: 

RESOLUTION

On a motion of _____, seconded by _____

Be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the Town Clerk to advertise for a public hearing on the transfer of the property described in the annexed notice of transfer and resolution.

Upon a vote being taken, the result was:

(RE: Transfer of 3 Pine Street- RWO)

PUBLIC NOTICE

PLEASE TAKE NOTICE, that the **Town of Islip Community Development Agency** does hereby intend to convey and transfer to the Listed Family the following described property:

<u>Purchaser Name</u>	<u>Contract Price</u>	<u>Tax Map Number/ Conveyed Property</u>
Tammy Bermudez	\$210,000.00	0500-164-03-030 3 Pine Street Central Islip, NY 11722

TAKE FURTHER NOTICE, that each and every item (related documents) of said transfer is open to public view and inspection at the office of Robert T. Fuchs, Esq., General Counsel to the Town of Islip Community Development Agency, 15 Shore Lane, Bay Shore, New York, between the hours of 9:00 a.m. and 5:00 p.m. on any weekday; and

TAKE FURTHER NOTICE, that a Public Hearing will be held by the Islip Town Board on _____, at _____ p.m. at _____, concerning approval of the above transfer, at which time all interested persons will be given the opportunity to be heard.

Olga H. Murray
Islip Town Clerk
655 Main Street
Islip, New York 11751

Dated:

Islip, New York

RESOLUTION

WHEREAS, the Town of Islip Community Development Agency has selected the following purchaser as a qualified and eligible Sponsor for the purchase of the below listed property:

<u>Purchaser Name</u>	<u>Contract Price</u>	<u>Tax Map Number/ Conveyed Property</u>
Tammy Bermudez	\$210,000.00	0500-164-03-030 3 Pine Street Central Islip, NY 11722

WHEREAS, said sponsor intend to occupy said premise as an owner-occupant; and

WHEREAS, the Board deems it in the best interest of the residents of the Town of Islip for the Town of Islip Community Development Agency to convey said premise to said Sponsor.

NOW THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board hereby approves the sale of the said property described above from the Town of Islip Community Development Agency to convey said premise to said Sponsors, and that sale of said premise to said Sponsor is subject to permissive referendum.

UPON A VOTE being taken, the result was:

THIS RESOLUTION IS SUBJECT TO PERMISSIVE REFERENDUM

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a Professional Services Agreement with Nelson, Pope and Voorhis, LLC to conduct a Phase I Environmental Site Assessment of the property located at 0 Railroad Avenue in Sayville

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert L. Cicale, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution authorizes the Supervisor enter into a Professional Services Agreement with Nelson, Pope & Voorhis, LLC, to conduct a Phase I Environmental Site Assessment of the property located at 0 Railroad Avenue, Sayville, 11782 (SCTM: 0500-356-5-18.2).

SPECIFY WHERE APPLICABLE:

- | | |
|---|------------------------------------|
| 1. Entity or individual benefitted by resolution: | Town of Islip |
| 2. Site or location effected by resolution: | 0 Railroad Avenue, Sayville, 11782 |
| 3. Cost: | \$1400 |
| 4. Budget Line: | _____ |
| 5. Amount and source of outside funding: n/a | |

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A., Number ____ of Town of Islip 617 Check List, an environmental review is required.

 X No under Section II, Sub. ____, Number ____ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor.

Date

March 17, 2015

WHEREAS, Community Ambulance Company, Inc., ("CAC") is the current owner of real property (the "Subject Property") known as 0 Railroad Avenue, Sayville, 11782, and referred to on the Suffolk County Tax Map as 0500-35600-0500-018002; and

WHEREAS, the Subject Property measures approximately .19 acres and is improved with a garage and storage facility; and

WHEREAS, as part of the CAC's acquisition of property on Lakeland Avenue, and the relocation of their operations thereto, CAC has decided to dedicate the Subject Property to the Town of Islip; and

WHEREAS, by resolution dated, July 16, 2013, the Town Board is authorized to accept such dedication but prior to acquiring title the Town Attorney's office has recommended that a Phase I Environmental Site Assessment be conducted; and

WHEREAS, Nelson, Pope & Voorhis, LLC, 572 Walt Whitman Road, Melville, New York 11747, is qualified to provide the required services, and

WHEREAS, Nelson, Pope & Voorhis, LLC, provided a proposal for services on March 10, 2015, the total cost being \$1,400.00; and

WHEREAS, there has been a determination of no significant environmental impact.

NOW, THEREFORE, on a motion by Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to enter into a Professional Services Agreement, in a form to be approved by the Town Attorney, with Nelson, Pope & Voorhis, LLC, to conduct a Phase I Environmental Site Assessment of the property located at 0 Railroad Avenue, Sayville, 11782 (SCTM: 0500-356-5-18.2) in the amount of \$1400.00; and be it

FURTHER RESOLVED, that Comptroller is hereby authorized to make any and all necessary changes to the Capital and Operating budgets as needed in order to effectuate this Professional Services Agreement.

UPON a vote being taken the result was:

Proposals Received

Phase I Environmental Site Assessment

**Property Location: 0 Railroad Avenue, Sayville, 11782, and referred to on the Suffolk
County Tax Map as 0500-35600-0500-018002**

VHB 100 Motor Parkway, Suite 135 Hauppauge, New York 11788 631.787.3400	\$2500.00
P.W. Grosser 630 Johnson Avenue, Bohemia, NY 11716 (631) 589-6353	\$1800.00
Nelson, Pope & Voorhis 572 Walt Whitman Road, Melville, NY 11747 (631) 427-5665	\$1400.00

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to extend the professional services agreement with Todd Shapiro to assist the Town of Islip Office of Communications and Media Relations for a term of (3) three months

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, MARCH 17, 2015 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN
HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert L. Cicale, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
MEA KNAPP, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have been passed or denied by the Board.

To authorize the Supervisor to extend the professional services agreement with Todd Shapiro Associates, Inc., at a rate of \$4,000.00 per month, for a term of three months, subject to the approval of the Town Attorney.

SPECIFY WHERE APPLICABLE:

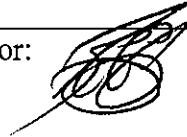
1. Entity or individual benefitted by resolution: Town of Islip Office of Communications and Media Relations and Todd Shapiro, Associates, Inc.
2. Site or location effected by resolution: Town of Islip Office of Communications and Media Relations
3. Cost: \$12,000
4. Budget Line: A1223.45000.00
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub A, Number _____, of Town of Islip 617
Check List, an environmental review is required.

 X No under Section II, Sub B, Number _____, of Town of Islip 617
Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:



Date

Robert L. Cicale, Town Attorney

Date:
Resolution No. ____

WHEREAS, the Town of Islip Office of Communications and Media Relations handles publicity, public affairs, and media coverage for the Town of Islip; and

WHEREAS, Todd Shapiro Associates, Inc., is a public relations agency that provides a mix of services to its clients including communication relations and public relations; and

WHEREAS, on June 24, 2014, the Town Board passed a resolution to enter into a professional services agreement with Todd Shapiro Associates, Inc., to assist the Town of Islip Office of Communications and Media Relations; and

WHEREAS, on December 16, 2014, the Town Board authorized an extension of the term for another three months with an option to extend for one three month period, at the Town's sole option; and

WHEREAS, the Town wishes to extend the professional services agreement with Todd Shapiro Associates, Inc. for the final three month term; and

WHEREAS, the Town Board requires weekly accountings of all work done on behalf of the Town throughout the term of the agreement.

NOW, THEREFORE, on a motion of
seconded by

be it

RESOLVED, that the Supervisor is hereby authorized to extend the professional services agreement with Todd Shapiro Associates, Inc., at a rate of \$4,000.00 per month, for the final term of three months, subject to the approval of the Town Attorney, and be it

FURTHER RESOLVED, that the Town Board requires weekly accountings of all work done on behalf of the Town throughout the term of the agreement, and be it

FURTHER RESOLVED, that the Comptroller is hereby authorized to make any and all budgetary adjustments deemed necessary.

Upon a vote being taken, the result was